



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection – Water Supply

# **BRP WS 28** Permits for Vending Site/Source Prototype **Instructions and Supporting Materials**

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## **Introduction**

MassDEP *Permit Applications*, as well as *Instructions & Support Materials*, are available for download from the MassDEP Web site at [www.mass.gov/dep](http://www.mass.gov/dep) in two file formats: Microsoft Word™ and Adobe Acrobat PDF™. Either format allows documents to be printed.

*Instructions & Support Materials* files in Microsoft Word™ format contain a series of documents that provide guidance on how to prepare a permit application. Although we recommend that you print out the entire package, you may choose to print specific documents by selecting the appropriate page numbers for printing.

*Permit Applications* in Microsoft Word™ format must be downloaded separately. Users with Microsoft Word™ 97 or later may complete these forms electronically.

Permitting packages in Adobe Acrobat PDF™ format combine *Permit Applications* and *Instructions & Support Materials* in a single document. Adobe Acrobat PDF™ files may only be viewed and printed without alteration. *Permit Applications* in this format may not be completed electronically.



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### **1. What is the purpose of this permit?**

This permit serves to protect the public's health and welfare through the control of any product or operation that comes into contact with public drinking water. These products and operations must be controlled to prevent contaminants from leaking into the drinking water as well as to ensure that the products and operations work as designed. This permit consists of an approval for a vending machine prototype installation. Regulatory authority for this permit is stated in 310 CMR 22.04 (6), of the Drinking Water Regulations.

### **2. Who must apply?**

Manufacturers or their representatives who want approval of a vending machine.

### **3. What other requirements should be considered when applying for this permit?**

If manufacturers or their representatives apply for this permit as part of a facility modification it may also be necessary for them to apply for other MassDEP water treatment permits, e.g. BRP WS 09, 21, 22, 23, 24, 25 or 29.

**Note:** These additional requirements are intended to serve as a guide to the applicant. It does not necessarily include all additional requirements.

### **4. What is the application fee?**

The application fee is \$1,380.

### **5. What is the Primary Permit Location?**

PRIMARY PERMIT LOCATION  
Department of Environmental Protection  
\* Regional Office

Water Supply

\*See "Addresses and Phone Numbers page" included in this package.

### **What is the Reserve Copy Location?**

RESERVE COPY LOCATION  
None Required.

### **6. Where can I get a copy of the timelines?**

The timelines are available on the MassDEP Website: <https://www.mass.gov/lists/massdep-fees-timelines>

### **7. What is the annual compliance fee?**

Current annual compliance fees can be found on the MassDEP Website at <https://www.mass.gov/lists/massdep-fees-timelines>

### **8. How long is this permit in effect?**

This permit is in effect as long as the applicant remains in compliance with appropriate laws and regulations and the Department determines that the product or operations continue to protect the public health and welfare.

### **9. How can I avoid the most common mistakes made in applying for this permit?**

- Fill in all information on the MassDEP Application Form BRP WS Application.
- Attach all information requested on the Application Completeness Checklist.
- Send application and one copy of the MassDEP Transmittal Form to MassDEP Regional Office, Water Supply.



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- d. Submit fee and one copy of the MassDEP Transmittal Form to: Department of Environmental Protection, P.  
O. Box 4062, Boston, MA 02211.

**10. What are the regulations that apply to this permit?**

**Where can I get copies?**

These regulations include, but are not limited to:

- a. Drinking Water Regulations, 310 CMR 22.00.
- b. Timely Action and Fee Provisions, 310 CMR 4.00.
- c. Administrative Penalty Regulations, 310 CMR 5.00.

These may be purchased at:

**State House Bookstore**  
**Room 116**  
**Boston, MA 02133**  
**617-727-2834**

**State House West Bookstore**  
**436 Dwight Street**  
**Springfield, MA 01103**  
**413-784-1376**



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- The Transmittal Form for is completed. <https://www.mass.gov/service-details/transmittal-form-number-for-massdep-permit-application-payment>
- MassDEP Application Form BRP WS Application is completed.
- A cover letter explaining the request.

The following should also be submitted:

- Approval letter from Massachusetts Board of Plumbers and Gas Fitters, if required for unit.
- Schematic of vending treatment system.
- MassDEP backflow preventer permit (BRP WS 09), if needed.
- Cleaning and maintenance schedule and specifications.
- Identification of certified operator for system.
- Approval from the Department of Public Health.
- Required Sampling Results.

To submit the application package:

- Checklist items have been completed.
- Send one copy of the application along with one copy of the MassDEP Transmittal Form to:

Department of Environmental Protection  
\_\_\_\_\_ \* Regional Office  
Water Supply

\*Find your region: <https://www.mass.gov/service-details/massdep-regional-offices-by-community>

- Send fee of \$1,380 in the form of check or money order made payable to *Commonwealth of Massachusetts*, along with one copy of the MassDEP Transmittal Form to:

Department of Environmental Protection  
P.O. Box 4062  
Boston, MA 02211